



9 1/2 EAST PARK ROW • CLINTON NY 13323 • 315.853.8871

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EXHIBITION AGREEMENT

I, _____ agree to exhibit my artwork at the Kirkland Art Center from **September 26th – October 27th 2017** as part of the annual Kirkland Art Center *Member's Show*.

Artist's Name:
Address:
Telephone:
Email:
Website:

Reception: **Sunday, October 1st 4:00 pm -6:00 pm** *(free and open to the public)*

Please indicate if you are able to attend the opening reception: **Yes** **No**

Title:
Medium:
Dimensions:
Price / Value:

*** You may indicate NFS (NOT FOR SALE) if you do not wish to sell your piece, but please still include a value for our insurance purposes, thank you.*

Please be sure that both sides of the **Submission Ticket** is filled out completely and turned in with this document, along with your **Artist Statement**.

Artist is responsible for drop off, pick up and/or delivery to and from the KAC Gallery.

Delivery: Work must be received at the KAC by **September 21st 9:00 am – 4:00pm**
Return: Work must be picked up or shipped by **November 3rd 2017 by 4:00 pm**

Important additional information – Please read carefully

The artist has agreed to:

Pick up artwork by deadline

If anyone other than artist is picking up the work the artist must give prior permission to KAC office for outside party to pick up and sign for submitted artwork.

OR

Artist has included return postage, packaging, and label for return of work

Insurance: The Kirkland Art Center carries a Fine Arts Coverage insurance policy on art works exhibited in its gallery. We recommend that you also carry insurance on your works.

Sale of works and commission policy:

A check will be written to the artist within 30 days after the show closes. The Kirkland Art Center retains a 30% commission on all sales. *Sold works will hang until the end of the exhibit.*

Two Dimensional Works:

All two dimensional artwork must arrive “ready to hang”. Preferably a hanging wire should be installed on the back of the piece. Saw-tooth or cleat hanging systems are also acceptable, but must support the weight of work. If the submitted piece arrives not ready to hang, the artist will be contacted to either pick the piece up or properly prep it for hanging.

Sculpture:

Free-standing sculpture will be installed by the artist. The KAC has a limited number of pedestals. Please consult with KAC to reserve one, if needed.

Installation Art:

All installation artwork must be submitted for approval by the Executive Director. Installation artists must submit a schematic, plan or detailed drawing that includes location within the gallery. The submission must include a list of all materials to be used. Installation art must not block any doors or necessary walkways. The work also cannot pose a safety concern.

Installation artists must return the gallery to its previous condition at their personal expense.

Installation artists are responsible for the installation and de-installation of their artwork.

A **\$25/hour fee** will be charged for any de-installation, repairs, or clean up that is required.

Abandoned Artwork:

All artwork left **60 days from the closing of the entered exhibition** will become property of the Kirkland Art Center.

Artist requests for possible consideration:

The Kirkland Art Center thanks you for participating in their exhibition program. If you agree with the terms of outlined above, please sign and return to the KAC, along with your artist statement.

Artist Signature

Date